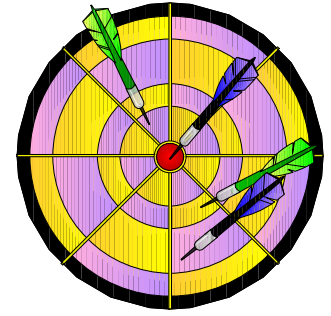


# SENIOR YEAR PLANNER:



- \_\_\_\_\_ **September**
- Acquire college applications via the internet or in the Counseling Office (paper application)
  - Conduct your free scholarship search on the internet by setting up an account at [WWW.FASTWEB.COM](http://WWW.FASTWEB.COM)
  - Student athletes: investigate NCAA Clearinghouse eligibility at [WWW.NCAACLEARINGHOUSE.NET](http://WWW.NCAACLEARINGHOUSE.NET)
  - Start requesting letters of recommendation from teachers, employers, clergy people, coaches and/or counselors
  - Pick up copy of monthly scholarship list in Counseling or on website
  - Continue with (or start) any community service involvement
- \_\_\_\_\_ **October**
- Attend College Fairs & Workshops:  
(information on in-state & out-of-state colleges)  
October 10<sup>th</sup> @ Monarch HS  
October 11<sup>th</sup> @ JFK HS  
October 13<sup>th</sup> @ Cherry Creek HS (all day)  
October 17<sup>th</sup> @ Horizon HS
  - Narrow down your list of college choices
  - Continue applying for scholarships
  - Apply for the Colorado Opportunity Fund (COF) Stipend at [WWW.COLLEGEINCOLORADO.ORG](http://WWW.COLLEGEINCOLORADO.ORG)
- \_\_\_\_\_ **November**
- Complete college applications and bring to Records Office (see reverse)
  - Check Counseling scholarship list and continue application process
  - If applying Early Action (non-binding) or Early Decision (binding), send in applications
- \_\_\_\_\_ **December**
- Send in any college applications that might be due
- \_\_\_\_\_ **January**
- Attend Northglenn's College/Financial Aid night (date to be announced)
  - Gather financial documents (W-2, tax-related info) to complete the Free Application for Federal Student Aid (FAFSA) at [WWW.FAFSA.ED.GOV](http://WWW.FAFSA.ED.GOV)
  - If requested by colleges, send out first semester transcript from Counseling
- \_\_\_\_\_ **February**
- Review Student Aid Report (SAR) from FAFSA if applied
  - Continue scholarship search & applications
- \_\_\_\_\_ **March**
- Continue scholarship search & applications
- \_\_\_\_\_ **April**
- Decide and notify college of your decision
- \_\_\_\_\_ **May**
- Take Advanced Placement Tests

→ Complete senior check-out form in computer lab

## **GENERAL INFORMATION ON THE COLLEGE APPLICATION PROCESS:**

1. Obtain applications from each college by downloading and printing it from their websites.
2. Complete all required sections of the application pertaining to you, including the residency section with your parent/guardian. This section is VERY important for qualifying to receive in-state tuition versus out-of-state tuition. Mistakes made in this section may disqualify you for in-state tuition costs, and/or slow down the processing of your application.
3. Sign your application! If online, you may be required to pay the application fee at that time.
4. A completed application packet that's ready to be mailed off to your college will need most of the following documents with it:
  - official high school transcripts (signed by school official)
  - test scores (ACT, SAT, AP scores)
  - application fee (may be optional)
  - letters of recommendation
  - personal essay (may be optional)
  - other supporting documents as necessary
5. You **MUST** request that the Counseling Records Office sends your official transcript to the college of your choice. A \$2.00 one-time transcript fee will be collected from you at that time, which is used to cover the cost of all printed transcripts and the mailing of any official documents.

## **REMINDERS:**

- **When applying online at a college you will still be required to include an official transcript and college entrance exam scores (ACT or SAT).**
- Northglenn transcripts have ACT scores included on them. Advanced Placement (AP), SAT & PSAT scores are not automatically sent unless the student requests this directly from the College Board.
- Transcripts are confidential student records. Coaches from different schools may **not** request transcripts without permission from the student athlete.
- DO NOT wait until the last second to complete and mail your applications!
- Please give your recommenders time to write your letters. Allow at least a week, usually two, for someone to compose a thoughtful letter of recommendation for you.
- You might want to make a copy of your applications before mailing them. Counselors do not usually do this unless requested.

- Make as many appointments with your counselor as necessary. You and your family are not alone in this process.